

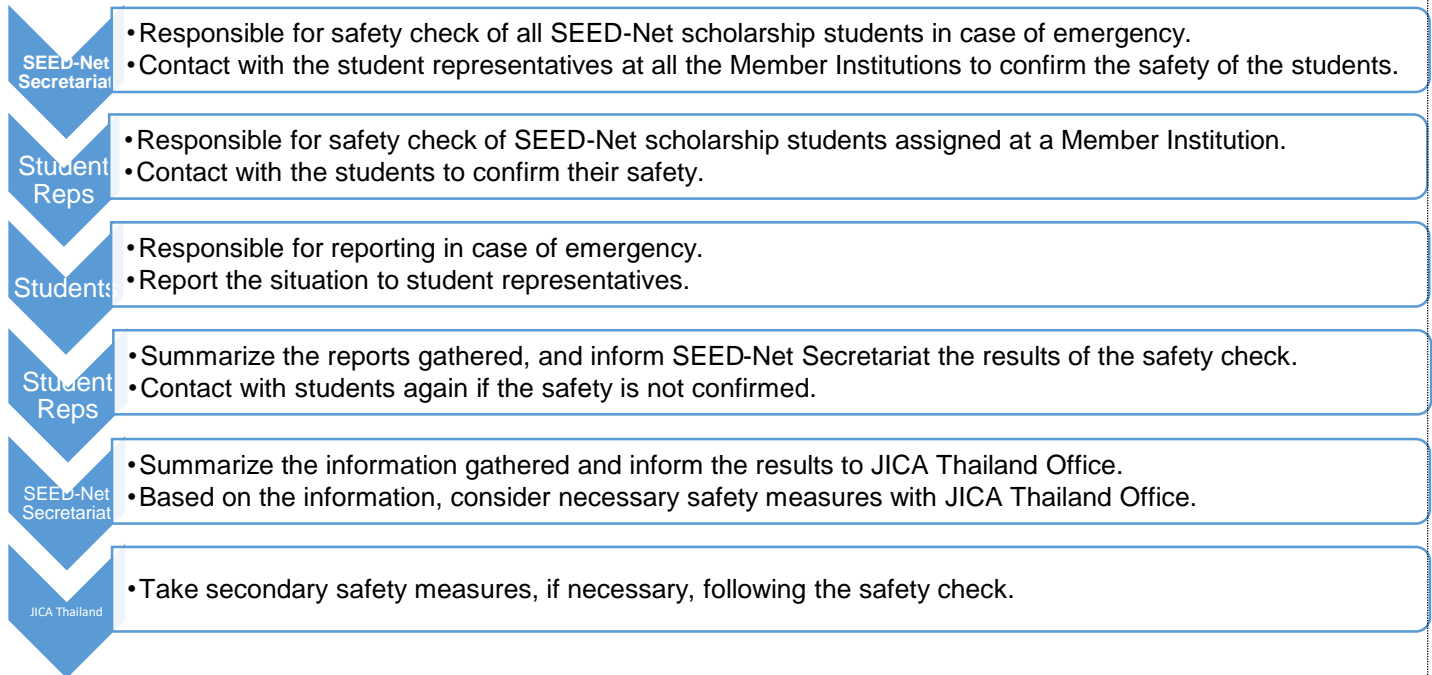


Emergency Measures for SEED-Net Scholarship Students studying in Thailand

Reporting in case of emergency is a requirement of SEED-Net scholarship students for ensuring the safety. This document specifies the responsible parties, their obligations and the reporting methods.

1. Responsible parties

AUN-SEED-Net Secretariat, student representatives in each member institution, and all the students are responsible for the duties listed below in the event of emergency.



2. Obligations of the responsible parties in case of emergency

AUN-SEED-Net Secretariat must:

- (1) notify and liaise with the student representatives to conduct the first stage safety check of all SEED-Net students in the country.
- (2) update and share the students' lists regularly.

Student representatives must:

- (1) hold the latest students' list which shall be provided by AUN-SEED-Net Secretariat.
- (2) understand the student group that each representative should communicate with.
- (3) upon receiving a notification and instruction from AUN-SEED-Net Secretariat, contact with the students assigned to conduct the first stage safety check.
- (4) report AUN-SEED-Net Secretariat the result of the first stage safety check as soon as possible.
- (5) ensure that all serious injuries are reported for post-incident assistance.

All the AUN-SEED-Net students must:

- (1) know a student group that she/he is in, and report to the student representative immediately after receiving a notice from the representative.
- (2) If necessary, contact with an insurance company to cover the costs during the emergency.

JICA Thailand must:

- (1) take the second stage safety check, if necessary, following the first stage safety check.
- (2) update the students' lists regularly through AUN-SEED-Net Secretariat.

3. Reporting methods

AUN-SEED-Net Secretariat will contact with the student representatives by telephone, SMS, SNS applications (such as WhatsApp) and so on. The student representatives are able to use any means to confirm the safety of the students, provided that the necessary information can be obtained in time.

4. Other remarks

JICA Thailand and AUN-SEED-Net Secretariat may hold a regular emergency drill to make sure that the system functions appropriately.