

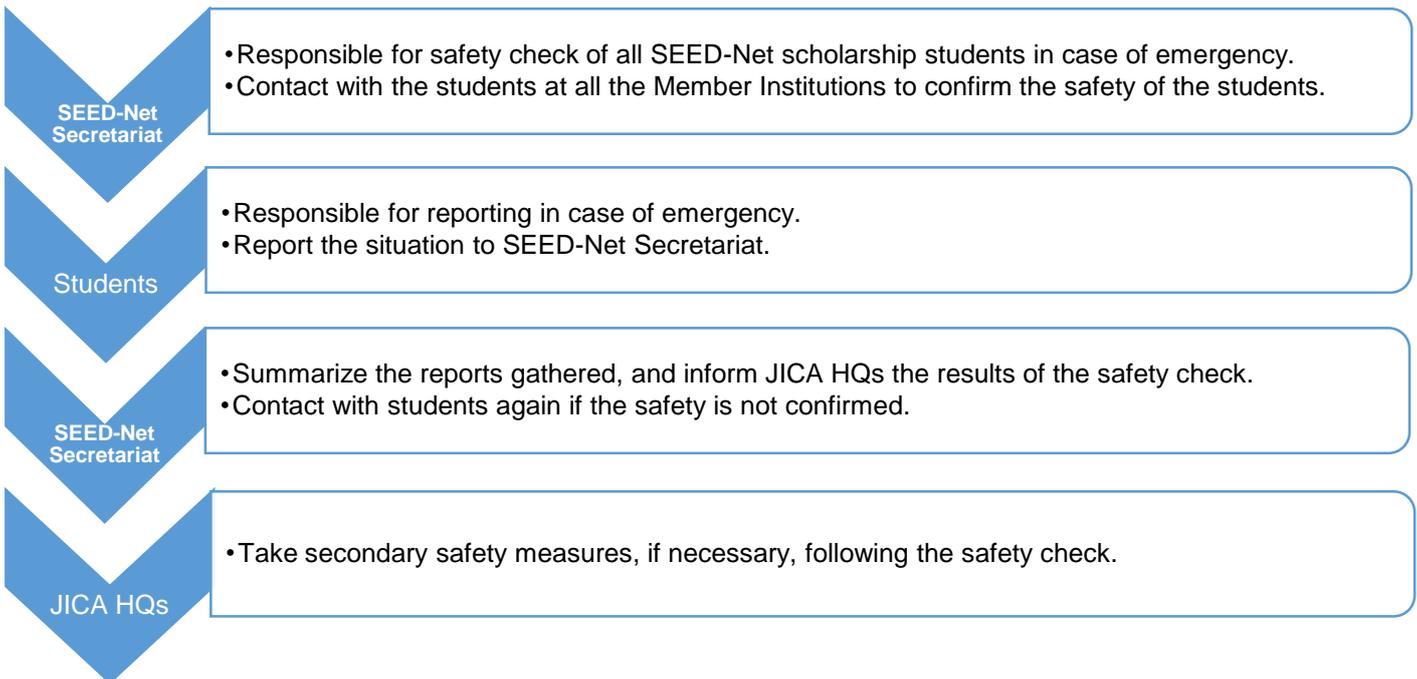


Emergency Measures for SEED-Net Scholarship Students studying in Singapore

Reporting in case of emergency is a requirement of SEED-Net scholarship students for ensuring the safety. This document specifies the responsible parties, their obligations and the reporting methods.

1. Responsible parties

AUN-SEED-Net Secretariat and all students at each member institution are responsible for the duties listed below in the event of emergency.



2. Obligations of the responsible parties in case of emergency

AUN-SEED-Net Secretariat will:

- (1) notify and liaise with the students to conduct the first stage safety check in the country.
- (2) inform JICA HQs of the second stage safety check, if necessary, following the first stage safety check.
- (3) update the contact list of the students.

All AUN-SEED-Net students must:

- (1) report to AUN-SEED-Net Secretariat the result of the first stage safety check as soon as possible.
- (2) ensure that all serious injuries are reported for after-hours assistance.
- (3) contact with an insurance company to cover the costs during the emergency, if necessary.
- (4) ensure the contact information provided to AUN-SEED-Net Secretariat is up-to-date at all time.

3. Reporting methods

AUN-SEED-Net Secretariat will contact with the students by any means to confirm the safety of the students, including telephone, SMS, SNS applications (such as WhatsApp) and so on.

4. Other remarks

AUN-SEED-Net Secretariat may hold a regular emergency drill to make sure that the system functions appropriately.